



THREER CONSULTING PRIVACY NOTICE

Contact Details

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What type of information we have

We currently collect and process the following information:

Personal identifiers, contacts and characteristics; your name, address, email address and telephone number.

How we get the information and why we have it

Most of the personal information we process is provided to us directly by you for business purposes. Information is also sourced from readily accessible sources online, for example LinkedIn.

Information is collected for business contact purposes only.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:-

Your consent. You are able to remove your consent at any time. You can do this by contacting Colin Lock at colin@threerconsulting.co.uk

What we do with the information we have

We use the information that you have given us in order to contact you for the purposes of transacting business.

How we store your information

Your information is securely stored on a cloud based server.

We keep your personal data as defined above, for 12 months.

We will then dispose of your information by way of permanently deleting it using the most appropriate means at that time.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at colin@threerconsulting.co.uk if you wish to make a request.

How to complain

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Helpline number: 0303 123 1113